



## **GAZİEMİR NEVVAR SALİH İŞGÖREN ANATOLIAN HIGH SCHOOL**

### **OUR E-SAFETY POLICY**

Today, the internet has brought many benefits and innovations to our lives as a part of social life. In addition to the benefits and facilities it brings, the unconscious use of the internet also contains threats to individual and social life. It requires shared responsibility for the protection of the rights and needs of children, young people and citizens, especially by educators, parents, media and all other relevant persons. We attach importance to awareness raising efforts for our children as well as being more conscious and safe internet users.

The INSAFE (European Safer Internet Network) network was established in 2004 within the scope of the Safe Internet Program established within the European Union Commission in 1999 in order to support children and young people to use the Internet safely with a certain responsibility and to protect them from illegal and harmful contents of the Internet. INSAFE, which was established to lead awareness-raising activities within the framework of conscious and safe use of the Internet, is today a network that coordinates the Safe Internet Center of 31 countries in Europe. In addition, the Safe Internet Day (GIG), organized by the INSAFE network in February of each year, has been held since 2004. Safe Internet Day activities were first started in 2010 in our country. Our institution has been participating in Safe Internet Day Activities since 2018 in information technologies courses.

Within the scope of our e-Twinning school activities, by having our students watch videos about the Safe Internet Day in our computer labs, by organizing informative seminars from competent people about this subject to our teachers, and by bringing the issue to the agenda and making them aware of the school board, videos We do visual awareness activities with pictures, presentations, posters, brochures.

One of the risks facing teens online is cyberbullying or online victimization. Our school creates policies to facilitate the establishment of a school-wide bullying prevention program, and these programs typically include periodic reviews of their activities. Successful and effective programs are studied to promote anti-bullying strategies at all levels at school, from individual students and classes to anti-bullying teams that unite educators and students.

Internet users may encounter obscene and inappropriate content online; They may come across e-mail scams. Our institution uses filtering and firewall technologies against these situations within the scope of security measures.

The surest way to protect the child from the dangers in the internet environment is to keep him / her completely away from the internet environment. However, due to very rapidly developing digital technologies, unfortunately, it is not possible to keep the child away from the internet environment completely and banning it completely does not solve the problem. Moreover, due to environmental factors and parental attitudes, it has become impossible to completely ban internet environments and prevent access. For this reason, it is necessary to find more effective measures to protect the child from the dangers posed by the internet environment than trying to ban it completely.

There is no more effective way for children to protect themselves against the negative dangers of the Internet than to give children knowledge, consciousness and behavior, and to strive for this goal.

With the projects we carry out on the E-Twinning portal, it is ensured that our families can access the Internet together at specified times with computers, tablets or phones under the supervision of our families. In addition, activities with family participation are organized in our school to prevent children from spending hours on the internet. With these activities, parents find the opportunity to spend more quality time with their children. Children also spend less time on the Internet as they spend the necessary time with their parents. Our goal is permanent behavior change. Therefore, as a school policy, we are committed to protecting our students from the dangers and harms of the internet environment.

#### **ABOUT OUR E-SECURITY CURRICULUM**

1. Seminars are organized to develop knowledge, skills and attitudes about conscious and safe internet use in children.
2. Tablets and phones are used as pedagogical education tools in Information Technologies, Social Sciences Activities, Visual Arts, Turkish Language Activities, Mathematics Activities, Science and Nature Activities, Music, Games and other activities.
3. All our teachers provided updating the curriculum of the subjects related to the conscious use of the internet, especially social media, with updated information.
4. In our institution, importance is given to minimizing electromagnetic pollution and internet security.

#### **E-SAFETY MEASURES FOR CHILDREN AND ADOLESCENTS**

1. We carry out awareness-raising activities for children and adolescents in the family to provide controlled, limited and purposeful use.
2. It is the government policy to ensure the promotion and dissemination of packages related to the safe use of the internet.
3. It should be helped to spread the use of secure internet package.
4. Guidance is provided to encourage the use of limited internet packages in homes.

5. Priority is given to this subject in lessons in order to develop applications for usage awareness.
6. The computers used in the family must be able to create different profiles according to the user, and secure internet service must be offered with different packages according to these profiles.
7. Academicians from the university are helped to raise awareness of parents about control methods and technological possibilities and to develop and disseminate the necessary applications.

### **MOBILE PHONE USE**

The use of mobile phones was discussed as an item on the agenda at the annual teachers' board meeting. It was unanimously decided that teachers should use mobile phones as pedagogical tools when necessary, but not to use mobile phones by teachers and staff except in case of emergency. "Therefore, teachers and school staff cannot use mobile phones when and in environments where students are present.

### **PHOTOGRAPHY OR VIDEO SHOOTING AND PUBLISHING AT OUR SCHOOL**

1. During the school enrollment period, each parent of the student signs a permit. In this permit, students' photos are included in the school official website, school magazine, newspaper, eTwinning portal, etc. Parents share pictures of their children in school promotions (to ensure esecurity) M.E.B. It allows it to be used within the framework of the circular numbered 2017/12.
2. No photographs or videos can be taken within the boundaries of the school and schoolyards by persons other than those assigned by the school administration and at times other than the activities and programs that parents of students want to know. This prohibition also applies if a student wishes to take photos and videos of another student.
3. Photographs and videos taken by the persons assigned by the school administration can only be published on the official web address and virtual environments of the school upon the request and written consent of the relevant student's parent. Photos and videos about the student of the parent who does not give consent for the student are not published.
4. Measures are taken to ensure that students who are not approved for taking and broadcasting photographs and videos by their parents do not experience psychological pressure during the shooting.
5. Students' personal information is never included in the pictures and videos published by school officials.

## **SCHOOL STAFF**

Our teachers participate in online seminars and online professional development activities from the e-Twinning professional development portal. The online safety (eSafety) policy will be formally provided and discussed for the participation of all employees and is strengthened and emphasized as part of our protection responsibility. Personnel are aware that Internet traffic can be monitored and tracked to a single user. Discretion and professional behavior are required when using school systems and devices. Up-to-date and appropriate personnel training on safe and responsible Internet use is provided regularly and in a variety of ways to all members of staff, professionally and personally. All employees are aware that their online behavior can affect their role and reputation at school. Legal, disciplinary or legal measures can be taken if it is thought that something is found that puts the profession or institution in a dangerous position or has lost confidence in their professional abilities.

Members of staff with responsibility for managing filtering systems or monitoring the use of ICT will be overseen by the Leadership Team and have clear procedures for reporting issues or concerns. They check useful online tools that school staff should use based on students' age and abilities. These tools are used as Pedagogical training tools. It knows that parents / caregivers have an important role to play so that children can become reliable and responsible users of the internet and digital technology. Parents' attention is directed towards the school's online safety (eSafety) policy and expectations on newsletters, newsletters, newsletters and the school website. Attention is paid to cooperation with parents on online safety, at home and at school. The importance of online safety is highlighted in parent education or other activities that include suggestions for safe internet use at home. It includes social activities such as parent education, spending time and sports days. Parents are encouraged to read the School E-Security Policy and discuss its effects with their children.

Our school celebrates an effective and comprehensive safe internet day. Active participation is provided to seminars, promotional posters and webinars throughout the week.

Safer Internet Center ([gim.org.tr](http://gim.org.tr))

Safer Internet Center's official page, <http://guvenlinet.org.tr/tr/>

Secure Web ([guvenliweb.org.tr](http://guvenliweb.org.tr)) awareness portal for online security issues,

Safe Child ([guvenlicocuk.org.tr](http://guvenlicocuk.org.tr)) game and entertainment portal for children under the age of 13,

Haber Web ([ihbarweb.org.tr](http://ihbarweb.org.tr)) phone line for illegal content,

Internet BTK ([internet.btk.gov.tr](http://internet.btk.gov.tr)) Awareness portal on Internet and IT law,

SID Page ([gig.org.tr](http://gig.org.tr)) Safe Internet Day site,

Introduced to parents and students, educational videos and presentations of parents and students were watched.

In our school, we prepare presentations and panels using various web 2.0 tools and use the website <http://guvenlinet.org.tr/tr/> for information purposes. We encourage children about new technologies and include them in safe internet related activities. We increase the digital literacy and awareness of our children about safer internet.